

Accession Number: A-2018-05

Record Group #

Division: Administration
Sub-Division: Board of Trustees
Department: Committees
Title: Minutes and Correspondence
Date span: 1965-
Physical description: Print. 2.5 linear ft. (1 15¼x10¼x5box)
Restrictions on access: **RESTRICTED.**

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Location: Archives Room B Row 1 Section 1 Shelf 1

Related collection in other repositories: Later minutes are on file in the Office of the President.

Description: Files include minutes and correspondence of various committees of the Board of Trustees. Some reports of these committees are included in the Minutes and Correspondence of the Board of Trustees (A-2011-37)

Note: The Institution has gone through the following name changes: November 1964 from **Baptist College of Lower South Carolina** to **Baptist College at Charleston**. 1990. from **Baptist College at Charleston** to **Charleston Southern University**.

Arrangement: Chronological within name of committee

Box	Folder	
1	1	Academic Affairs Committee
	a	1970-1979
		May 22, 1970
		April 15, 1971 (correspondence only)
		March 27, 1974 (correspondence only)
		March 20, 1975
		October 29, 1975
	b	1980-1989
		June 1987?

- c 2000-2009**
 - January 29, 2002
 - October 28, 2003
 - January 25 2005
 - March 28, 2005
 - October 25, 2005
 - October 31, 2006
- d 2010-2019**
 - October 25, 2011
 - January 31, 2012
 - October 30, 2012**1964-**
 - January 29, 2013

2 Athletic Committee

- a 1980-1989**
 - October 29, 1985

3 Audit Committee

- a 1980-1989**
 - October 1985

4 Baptist College Foundation

- March 29, 1967
- May 12, 1967 (No minutes taken due to lack of quorum)
- October 3,, 1967
- November 2, 1967
- September 5, 1968
- June 10, 1971 (correspondence plus By-Laws of the Foundation dated August, 16, 1966 and catering request to Campus Food Service for meeting held, January 14, 1971 only)

3 Budget Committee

- a**
 - March 22, 1967 (meeting announcements only)
 - January 4, 1968
 - May 6, 1968 [notice of meeting cancellation only)
 - March 26, 1970 (meeting announcement only)
 - April 20, 1970 (meeting announcement only)
 - April 22, 1971 (meeting announcement only)
 - April 18, 1972 (meeting announcement only)
 - April 5, 1973 (meeting announcements only and handout)

Budget and Development Committee SEE Budget Committee

4 Buildings and Grounds Committee

- a**
 - 1967-1969
 - February 29, 1968
 - July 17, 1969 (meeting announcement and bids received o only)
- b**
 - 1970-1979

March 20, 1976 (recommendations and list of projects
already accomplished only)

5 Charter Committee

- a May 23, 1963 (1963 file missing 2/2021)
- June 20, 1963
- July 18, 1963
- August 15, 1963
- August 22, 1963
- September 26, 1963
- October 31, 1963
- May 4, 1967

6 Committee on Litigation

- a 1970-1979
- November 12, 1976

7 Development Committee

- a 1980-1989
- July 22, 1985
- October 29, 1985

8 Faculty Lots Committee

- a November 2, 1965
- December 10, 1965 (meeting announcement only)

9 Faculty Selection Committee

- a 1960-1969
- March 7, 1967 (meeting announcement only)
- May 5, 1969 (meeting announcement only)

10 Facilities Committee see Finance Committee

11 Federal Aid Committee

- a September 30, 1968 (meeting announcement and agenda only)

12 Finance Committee

- a 1990-1999
- March 26, 1996 (joint meeting with Facilities and
Investments Committee)
- b 2000-2009
- July 23, 2004 (Special Meeting by phone)
(includes minutes, agenda, handouts)
- November 12, 2008
- c 2010-2019
- January 31, 2012
- October 30, 2012
- October 29, 2013

- 13 Investments Committee see also Finance Committee**
- a** 2000-2009
- October 28, 2003
 - October 14, 2004 (meeting with Investment Management Team)
 - October 26, 2004
 - October 25, 2005
 - January 31, 2006
 - March 28, 2006 (includes minutes and agenda)
 - January 20, 2007
 - March 27, 2007
 - October 2007 (Briefing for Board of Trustees)
- b** 2010-2019
- November 29, 2012 (Conference call)
 - October 29, 2013
 - January 24, 2014 (Correspondence Re: January 28 meeting plus attachments for review prior to meeting)
 - March 29,, 2016
 - October 29, 2013
- 14 Nominating Committee**
- a** 1967-1969
- December 7, 1967
 - December 5, 1968
 - December 10, 1969
- b** 1970-1979
- December 4, 1970
 - November 18, 1971
 - December 19, 1972(meeting announcement only)
- 15 Purposes Committee**
- a** April 23, 1968 (meeting announcement only)
- Statement of Purpose
- Various undated working drafts
 - October 30, 1967
 - January, 1968 (includes recommendations from Administration and individual faculty members)
 - Revised September, 1968
 - June 12, 1969
 - Amended October 7, 1969:
 - 1971-1972 undated report of the Committee on Standards And Purposes
- 16 Special Committee** charged “to study responsibility of the Business Manager to the Trustees and to the Administration.” September 9, 1968

17 Student Development Committee
a 1970-1979
March 30, 1976

18 Student Life Committee
a 1980-1989
October 1985?