Accession Number: A-2010-23

Record Group #

Division: Academic Affairs

Sub-Division College of Humanities and Social Sciences

Department: English

Title: Miscellaneous

Date span: 1993-

**Physical description**: Print. 0.25 linear ft. (1  $12\frac{1}{4}$ x $10\frac{1}{4}$ x $2\frac{1}{2}$ box)

**Restrictions on access**: Unrestricted access if accompanied by the University Archivist or the Archivist's designee.

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Location: Archives A-Row 3-Section 2-Shelf-1

Related collection in other repositories:

**Description**: Files include correspondence and minutes of departmental meetings, departmental faculty handbooks, and the criteria for the Romein Award for Excellence in Academic Writing "named for the late English professor, Dr. Tunis Romein, whose lifelong pursuit of student excellence in writing served as inspiration for the award." Most files are incomplete.

## Arrangement: Chronologically within folders

| Box<br>1 | Folder<br>1 | Correspondence                                      |
|----------|-------------|---|
|          | 2           | Departmental Meeting Minutes                        |
|          | 3           | English Department [Faculty]Handbook<br>April, 2003 |
|          | 4           | Romein Award for Excellence in Academic Writing     |